**Facility Fees & Rental Information**

<table>
<thead>
<tr>
<th></th>
<th>Weekday</th>
<th>Friday Evening</th>
<th>Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Atrium*</td>
<td>$500</td>
<td>$1,200</td>
<td>$1,500</td>
</tr>
<tr>
<td>Bruno Hall*</td>
<td>$400</td>
<td>$800</td>
<td>$1,000</td>
</tr>
<tr>
<td>Dunn/French Library*</td>
<td>$400</td>
<td>$800</td>
<td>$1,000</td>
</tr>
<tr>
<td>Terrace</td>
<td>$350</td>
<td>$800</td>
<td>$1,000</td>
</tr>
<tr>
<td>Second Floor</td>
<td>$1,000</td>
<td>$1,800</td>
<td>$2,000</td>
</tr>
<tr>
<td>Beeson Hall (A&amp;B)*</td>
<td>$1,000</td>
<td>$1,800</td>
<td>$2,000</td>
</tr>
<tr>
<td>Beeson Hall East (C)</td>
<td>$400</td>
<td>$1,000</td>
<td>n/a</td>
</tr>
<tr>
<td>Beeson Hall (A, B &amp; C)*</td>
<td>$1,500</td>
<td>$2,500</td>
<td>$2,800</td>
</tr>
<tr>
<td>Entire Building</td>
<td>$3,000</td>
<td>$5,500</td>
<td>$6,300</td>
</tr>
</tbody>
</table>

**Non-Profit Organizations with an IRS Determination Letter are eligible to receive a 30% discounted facility fee**

**Rental Hours**
- Six hour rental (including set up and breakdown); $350 per additional hour
- Facility fee doubled for all day events
- Sunday rentals require a minimum facility fee of $2,000 and a minimum of $5,000 in food & beverage

**Parking**
Convenient parking across the street in Birmingham Parking Authority Deck #3
- Free on weekends
- $80 flat rate for events ending after 8pm on weeknights
- Weekday rate is $1 per hour
- Option to validate your guests’ parking

**Security**
Building security is required for functions scheduled outside of normal business hours (M-F, 8-5pm) at a rate of $20 per hour
- Off-duty police officers are required for public events and other certain events at a rate of $30 per hour each
- Rates subject to increase on holidays

**Audio Visual**
- One microphone and lectern included with rental
- Data projector, screen, and audio/power sources included in most rooms*
- Additional equipment available to rent
- Technical support and/or production services may be required for some events at an additional cost

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A non-refundable deposit equal to the facility fee up to $1,000 is required to reserve the space | Prices subject to change | Revised 01-24-17
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Catering
In-house catering provided by Southern Foodservice Management, The Harbert Center’s exclusive caterer for 30 years

- Outside catering is not allowed, with exception to wedding/celebratory cakes
- All alcohol must be provided and served by our caterer; outside alcohol is not allowed under any circumstance
- Our talented chef is happy to personalize any menu to meet your specific needs

Dance Floor
- A 24’ x 13’ dance floor included with Beeson Hall rental
- 18’ x 18’ teak wood dance floor $350 | Extension to Beeson Hall dance floor $175

Uplight Package
- (10) LED color programmable lights $250

Chair Rentals
Pricing includes fee for removal of existing chairs and set up/breakdown of rented chairs

- Chiavari chairs - black, white, silver, gold, fruitwood, natural wood, or mahogany $10.50 each | clear $15 each
  (black, white, ivory, or brown cushion included)
- Padded folding chairs - black or white $5.60 each | fruitwood or ivory $6.60 each
- Delivery fee of $100 and sales tax will be added to your order

Linen Upgrades
Pricing below is for basic cotton linens that are available in a wide variety of colors; more styles and options are available

- 132” round floor length table linens $16 each
- 120” round table linens $14 each
- Napkins $1 each
- Satin chair sashes $1.75 each
- Pricing does not include shipping

Cake Stands
- Hammered silver 18” - round or square $35

Coat Check Attendant
- 30 minutes prior to event until 30 minutes after event conclusion $15 per hour

A non-refundable deposit equal to the facility fee up to $1,000 is required to reserve the space | Prices subject to change | Revised 09-16-16